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| **Heading** | **Important Info** | **Personal Reaction** |
| Why teach students how to take notes? | Students need to be taught how to take good notes | Most will take notes, but they may not be useful for future reference. |
| Benefits for ELL | Helps them to organize their thinking and understanding in an already hectic classroom. It can also help to learn vocabulary. | This makes sense because they may be struggling to keep up |
| Setting up students for successful notetaking | Educators should structure their lectures that are easy to take notes.  | I agree. There is nothing worse than trying to follow what the teacher is saying, let alone trying to take notes. |
| Distinguishing notetaking from note making | Notetaking is notes from a lecture and note making is notes from written text | I did not know there was a difference. |
| Process and product functions | Recording the notes and reviewing them later. Graphic Organizers | Students have to pay attention to the lecture in order for them to take proper notes |
| Teaching students to listen | Students listen for key phrases during a read-aloud so that they can take notes. You cannot write down everything that is said. | This is a good idea because many of us try to write down everything |
| Teaching students to use an outline framework | This is giving the students an outline or format for them to follow while taking notes | I like this as well, because this will help students to take better notes |
| Using technology and notetaking | This approach allows the students to question themselves, gain background knowledge, preview targeted vocabulary and form questions. | This is a good approach. It is a multilayered approach |
| Engaging students at multiple levels | List all of the italicized and boldfaced words | This makes since because this is where the primary information is. |

Summary:

Notetaking is an important process. When I was in school, I was not taught how to take notes. The teacher lectured and we listened. Most of the studying was done in the textbook. Teachers would never say you should write this down or imply that this information is important. Since things are different now, I feel that it is important that all students need to know how to take notes. I also feel that teachers still feel as though students know how to take notes and don’t clarify either way. Teachers can provide a base outline to help students get started so they can add information to it as needed. If students learn how to take notes, they can increase their knowledge and have a reliable source for future use.